

Subject:	Governance Committee Draft Work Plan		
Date of Meeting:	1 July 2008		
Report of:	Director of Strategy and Governance		
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Wards Affected:	All		

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

1.1 The report sets out a draft work programme for consideration by the Committee.

2. RECOMMENDATIONS:

(1) The Committee approves the draft work programme.

(2) The Committee requests that the Director of Strategy and Governance keeps the work plan updated to reflect new items as they are identified.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

3.1 This is the first meeting of the Governance Committee since it was established when the Council adopted its new Constitution in April this year. The Terms of Reference for the Committee and its ways of working are addressed elsewhere on the agenda.

3.2 In order to assist Members to identify and plan key areas of work for the Committee, a draft work programme has been prepared and is attached at Appendix 1.

3.3 The draft work plan sets out those issues that are considered appropriate to come to future Committee meetings. The work plan is intended to be a useful tool to ensure that issues are identified in advance and are programmed in for the Committee to consider at the right time. The work plan will be updated regularly and will be used to assist the agenda planning process.

4. CONSULTATION

- 4.1 Members of the Committee are requested to give their comments and the work programme will be updated accordingly.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 There are no financial implications arising from this report.

Finance Officer consulted: Patrick Rice Date: 5 June 2008

Legal Implications:

- 5.2 There are no legal implications arising from this report.

Lawyer consulted: Elizabeth Culbert Date: 5 June 2008

Equalities Implications:

- 5.3 There are no equalities implications arising from this report.

Sustainability Implications:

- 5.4 A work programme will enable the efficient planning of agendas and ensure that only those papers necessary for the meeting are distributed.

Crime & Disorder Implications:

- 5.5 There are no crime and disorder implications arising from this report.

Risk and Opportunity Management Implications:

- 5.6 Careful agenda planning with the use of a work plan will ensure that matters that require a decision from the Governance Committee are not missed and are dealt with in accordance with relevant timescales.

Corporate / Citywide Implications:

- 5.7 There are no corporate/citywide implications arising from this report.

SUPPORTING DOCUMENTATION

Appendices:

1. Draft work plan

Background Documents

1. None

